

COUNTY FOREST COMPREHENSIVE LAND USE PLAN
 TABLE OF CONTENTS
CHAPTER 200

200	GENERAL ADMINISTRATION	1
200.1	Objectives	1
205	ROLES	1
205.1	COUNTY BOARD OF SUPERVISORS	1
205.1.1	Forest and Parks Committee	1
205.1.2	Forest and Parks Administrator	2
205.2	DEPARTMENT OF NATURAL RESOURCES	2
205.2.1	Central Office - Madison	2
205.2.2	Local Office	2
205.2.2.1	Forest Management	3
205.2.2.2	Other DNR Program Functions	3
210	COOPERATION	3
210.1	PUBLIC AGENCIES	4
210.1.1	Research Agencies	4
210.1.2	State Historical Society	4
210.2	NON-PROFIT ORGANIZATIONS	4
210.3	PRIVATE INDIVIDUALS OR INDUSTRY	4
210.4	TRIBAL NATIONS	4
215	FINANCIAL SUPPORT	4
215.1	REVENUE FROM OPERATIONS	4
215.1.1	County Forest Revenue	4
215.1.2	Parks and Recreation Revenue	4
215.2	OUTSIDE SOURCES OF REVENUE	5
215.2.1	State Funds	5
215.2.2	Federal Funds and Programs	5
215.2.3	Other Funds	6
215.3	INCOME FROM OPERATIONS	6
220	COUNTY RECORDS	6
220.1	ACCOUNTS	6
220.1.1	State Aid Forestry Account	6
220.1.2	County Forest and Parks Budget Accounts	7
220.1.3	Account Numbers	7
220.2	TIMBER SALES	7
220.2.1	Active Files	7
220.2.2	Closed Files	7
225	PERSONNEL	8
225.1	FOREST AND PARKS STAFF	8
225.2	HIRING PERSONNEL	8

225.3	OTHER SOURCES OF LABOR.....	8
225.4	SPECIALIZED PERSONNEL.....	8
225.5	TRAINING.....	8
230	EQUIPMENT.....	8
230.1	FACILITIES.....	8
235	FOREST CERTIFICATION GROUP ADMINISTRATION.....	9

1 **200 GENERAL ADMINISTRATION**

2 200.1 OBJECTIVES

- 3 1. To comply with and implement the provisions of the County Forestry Ordinance.
4 2. To administer and manage the County Forest in accordance with s. 28.11, Wis. Stats.
5 3. To cooperate with the Department of Natural Resources and other agencies and
6 organizations in the interest of furthering the optimum management of the forest on an
7 infinitely sustainable basis.
8 4. To provide adequate financial support for the program by using county designated revenues
9 and appropriations, along with funds available from federal and state sources.
10 5. To maintain an adequate system of accounts, records, and reports for the orderly
11 administration of the forest and to provide the basis of evaluation of program needs and
12 implementation.
13 6. To facilitate administration of the forest by authorizing personnel, equipment and facilities
14 necessary to assist the Forest and Parks Committee, County Administrator, and the Forest
15 and Parks Administrator in carrying out their duties.
16

17 **205 ROLES**

18 The County and the Department of Natural Resources have a mutual interest in administration of the
19 County Forest. It shall be the policy of the County Board through the Forest and Parks Committee
20 and County Administrator to cooperate to the fullest extent with county and state personnel in carrying
21 out the program on the County Forest and to perpetuate the State/County partnership through the
22 administration of the County Forest. The County/State roles are further defined in the Public Forest
23 Lands handbook, 2460.5.
24

25 205.1 COUNTY BOARD OF SUPERVISORS

26 The Chippewa County Forestry Ordinance adopted in 1934, amended in 1975, prescribes
27 rules and regulations for the administration of county powers and duties as provided in
28 Chapter 26, 27, 28, 29 and 59 of the Wisconsin Statutes, under which the Chippewa County
29 Board of Supervisors is granted specific powers relative to the establishment, development,
30 management and protection of the County Forest to provide sustained yield of forest products
31 for commercial use and the associated benefits of soil and water conservation, scenic, and
32 recreational values, and fish and wildlife resources; all in cooperation with the Wisconsin
33 Department of Natural Resources.
34

35 205.1.1 Forest and Parks Committee

36 The Board of Supervisors assigns the administration of the County Forest to the Forest and
37 Parks Committee as detailed below.

- 38 a. Preparation of an annual work plan and a proposed budget for the ensuing calendar year
39 to be presented to the County Administrator for approval and presentation to the County
40 Board for final approval.
41 b. Establishment of the facilities necessary to conduct forest operations.
42 c. To direct and facilitate the Forest Administrator's negotiations for and acquisition of lands
43 necessary to further the objectives of the County Forest Plan.
44 d. Review and approval of all proposed recreation projects on the County Forest lands.
45 e. Cooperation with the Department of Natural Resources on all matters pertaining to
46 natural resource management on the county forest.
47 f. Recommend personnel to County Administrator as needed for the administration and
48 implementation of the county forest program.
49 g. Hold committee meetings as necessary to carry out the above duties.
50

51 205.1.2 Forest and Parks Administrator

- 52 a. The Forest and Parks Administrator will act as the agent of the committee and County
53 Administrator to carry out the committee's policies, as well as execute assignments
54 outlined in the comprehensive plan and annual plan, all within the framework outlined in
55 s. 28.11, Wis.Stats.
- 56 b. The Forest and Parks Administrator or designee will prepare an agenda under the
57 authority of the Forest and Parks Committee Chairman and will be present at Forest &
58 Parks Committee meetings.
- 59 c. The Forest and Parks Administrator will record minutes of each meeting and distribute as
60 appropriate, as well as, maintain a permanent record of meeting minutes.
- 61 d. The Forest and Parks Administrator will serve as Director of the Forest and Parks
62 Department in coordinating the work of staff and other matters as directed by the Forest
63 and Parks Committee and County Administrator.
- 64 e. The Forest and Parks Administrator will directly supervise the timber sale program, tree
65 planting, site preparation, timber stand improvement, road and firebreak construction and
66 maintenance, land acquisition, entry and withdrawal of county forest lands, trespass
67 investigations, and long and short term planning, all within the restrictions of s. 28.11
68 Wis.Stats.
69

70 205.2 DEPARTMENT OF NATURAL RESOURCES

71 The role of the Department of Natural Resources in the County Forest program is to:

- 72 1. Encourage technically sound management of the County Forest resources.
73 2. Protect the public rights, benefits, and investments in County Forest lands.
74 3. Administer state compensation to the county for the public rights, benefits, and privileges the
75 County Forest lands provide as required by s. 28.11 (a), (b), Wis. Stats.
76 4. Provide County Forest assistance consistent with those identified in Chapter 200 of the Public
77 Forest Lands handbook.
78

79 205.2.1 Central Office - Madison

80 It is the function of this office to:

- 81 a. Certify and make forest aid payments (variable acreage and project loans) to the county
82 and audit county expenditures of the forestry fund account pursuant to s. 28.11 (8) (b)
83 Wis. Stats.
- 84 b. Certify and make acreage payments to towns pursuant to s. 28.11-(8) (a) Wis. Stats.
- 85 c. Maintain and certify County Forest acreage by township, and audit distribution of
86 severance share payments (s. 28.11(9) (2d) Wis. Stats.) made annually by the counties.
- 87 d. Collect severance share payments of not less than twenty percent of actual stumpage
88 sales value on timber cut from the County Forest pursuant to s. 28.11 (9) (a) Wis. Stats.
- 89 e. Administer various aids and grants pertaining, but not limited to, the County Forest
90 program.
- 91 f. Assist with development and implementation of the County Forest Comprehensive Land
92 Use Plan.
- 93 g. Interpret and administer the laws and regulations set forth by the Legislature and the
94 Natural Resources Board.
- 95 h. Review and approve or deny applications for withdrawal and entry of lands into the
96 County Forest Law program.
97

98 205.2.2 Local Office

99 Field representatives of the Department of Natural Resources are available to provide
100 technical advice and assistance to the county in natural resources management. This
101 assistance includes, but is not limited to the following:
102

- 103 205.2.2.1 Forest Management
- 104 The forester designated by the Department of Natural Resources to serve as liaison to
105 the Committee will provide technical assistance in managing the resources of the County
106 Forest. The forester's duties include the following:
- 107 i. Attend all Forest and Parks Committee meetings and any County Board meetings
108 as requested.
 - 109 ii. Assist in establishing, inspecting, and administering timber sales in cooperation
110 with County Forest personnel.
 - 111 iii. Process timber sale approvals, cutting notices, and reports.
 - 112 iv. Maintain for the Department a record of forest management accomplishments,
113 forms, and maps.
 - 114 v. Assist in preparation of projects, plans, and estimates.
 - 115 vi. Provide assistance to the Forest and Parks Committee in the preparation of the
116 annual budget, annual work plan, and the County Forest Comprehensive Land Use
117 Plan.
 - 118 vii. Assist in County Forest timber theft and larceny investigations.
 - 119 viii. Participate in resource planning affecting the County Forest including, but not
120 limited to, preparation of maps from aerial photos and completion and maintenance
121 of compartment reconnaissance.
 - 122 ix. Facilitate the application of the state recon system with county geographic
123 information systems (GIS).
 - 124 x. Coordinate with the Administrator all DNR activities occurring on or affecting the
125 County Forest to promote integrated management. Organize and prepare minutes
126 of annual partnership meeting as required in Chapter 210-65, Public Forest Lands
127 handbook.

128 205.2.2.2 Other DNR Program Functions

- 129 i. Fire Management - Maintain a system of communications, equipment, and trained
130 personnel to prevent and suppress forest fires, assist with prescribed burns, and
131 enforce forest related laws.
- 132 ii. Forest Pest Control - Provide technical services for prevention, detection, and
133 suppression of forest pests in the region.
- 134 iii. Wildlife Management - Conduct surveys of wildlife populations, habitat, and public
135 use. Wildlife personnel use this information when providing technical assistance
136 on long term ecosystem planning as well as wildlife habitat management, habitat
137 improvement and wildlife health. Attend committee meetings as requested.
- 138 iv. Fisheries Management - Maintain the quality of the fishery resource in the waters
139 of the County Forest to produce a balanced return to the angler, consistent with
140 sound management principles.
- 141 v. Law Enforcement - Enforce state natural resource laws/regulations and assist in
142 the enforcement of county and federal natural resource laws /ordinances.
- 143 vi. Environmental Protection - Enforce and provide technical assistance in matters
144 related to water/shore land management, pollution detection/waste disposal.
- 145 vii. Endangered Resources - Provide technical expertise on rare, threatened or
146 endangered species and natural community surveys, identification and
147 management. Assist other DNR functions and the County in identifying local and
148 landscape level issues.

149

150 **210 COOPERATION**

151 The policy in dealing with other public agencies, non-profit organizations, private individuals and
152 public utilities is to meet the obligations of the County to the public in accordance with s. 28.11 Wis.
153 Stats., while maintaining the best interests of Chippewa County. Unless otherwise delegated to the
154 Administrator, all considerations for special cooperation will be brought before the Forest and Parks
155 Committee.

156 210.1 PUBLIC AGENCIES
157 The County and the Forest and Parks Committee will cooperate with public agencies, e.g UW
158 Extension, Natural Resources Conservation Service, Land Conservation Committee and
159 municipalities (et al) in the best interests of the public.

160 210.1.1 Research Agencies
161 The Forest and Parks Committee may enter into agreements with the USDA North Central
162 Forest Experiment Station, the UW, and other research agencies for forest research
163 purposes. This may involve use of County forestlands, labor, materials, and equipment.

164 210.1.2 State Historical Society
165 The county will collaborate with the State Historical Society on projects bearing historical
166 significance and will comply with Wis.Stats. 44.30. It should be noted that DNR Manual
167 Code 1810.1 exempts many projects from historical / cultural review however, forest
168 certification standards require a review on all land disturbing projects. The DNR liaison
169 will check the historic properties map set on the DNR intranet for all timber sales and other
170 potentially ground disturbing projects.
171 (http://intranet.dnr.state.wi.us/int/land/facilities/facilities_management/arch/)
172 A contact should be made with the DNR's Cultural Resource specialist if a cultural or
173 archeological site is identified on the map set. Information on the presence or absence of
174 archeological / cultural resources will be included in the timber sale narratives.
175

176 210.2 NON-PROFIT ORGANIZATIONS
177 Cooperation with non-profit organizations will be considered on an individual project basis.
178 Local organizations and those involved with education will have priority.
179

180 210.3 PRIVATE INDIVIDUALS OR INDUSTRY
181 Unless specifically provided for in the County Forest Comprehensive Plan, any business
182 proposals or requests by private individuals or industry concerning the County Forest will be
183 brought before the Forest and Parks Committee.
184

185 210.4 TRIBAL NATIONS
186 The County will collaborate with Tribal representatives on projects that could potentially impact
187 Native American archeological or cultural resources. Native American tribes are encouraged
188 to contribute to the comprehensive forest planning process. Gathering rights for Tribal
189 members on County Forest land is provided and detailed in Chapter 525 of this Plan.
190

191 **215 FINANCIAL SUPPORT**
192 An annual budget shall be prepared by the County Administrator with input from the Forest and Parks
193 Committee and Forest and Park Administrator. This budget shall contain county, state, private, non-
194 profit and federal funds needed to carry out the forestry, park, and recreation program on the forest.

195 215.1 REVENUE FROM OPERATIONS
196 The following procedure will apply in crediting income from the forest:

197 215.1.1 County Forest Revenue
198 All revenue received from the sale of timber stumpage, cut forest products, and forest
199 products permit fees, shall be deposited in the County Forest Revenue account. All severance
200 taxes incurred as a result of such sales shall be segregated into a separate account from
201 timber sales income and paid as required by statute. Miscellaneous revenue from use permits,
202 sale of building materials, sale of surplus materials and equipment or other revenue received
203 by the department, except income specified in Section 16-6 (a) of the County Forest
204 Ordinance, shall be deposited in the County Forest & Park Miscellaneous Revenue account.

205 215.1.2 Parks and Recreation Revenue
206 All revenue from recreation activities such as camping fees, day-use and trail-use fees and
207 donations shall be deposited in the County Park Revenue Account.
208

209 215.2 OUTSIDE SOURCES OF REVENUE

210 State and Federal funds will be sought and utilized by the Forest and Parks Committee
211 through the Forest and Parks Administrator to extend local funds as much as possible. After
212 feasibility is determined, the Committee will prepare the necessary resolution for County
213 Board approval and the Forest and Parks Administrator will develop the necessary
214 applications.

215 215.2.1 State Funds

216 In addition to other state funds, which may subsequently become available for county use, the
217 following state funding sources will be used where appropriate in administration of the Forest:
218

- 219 a. Variable Acreage Share Loan (s. 28.11 (8) (b) (1) Wis. Stats.). The county may apply
220 for variable acreage share loans to fifty cents per acre of regular entry County Forest
221 land by December 31. Payment is made to the county on or before March 31st of
222 each year and deposited in the State Forest Aid fund. Application is by County
223 Board resolution.
- 224 b. Project loans (s. 28.11 (8) (b) (2) Wis. Stats.) are available for acquisition and
225 development projects of an "economically productive nature". Fish and game or
226 recreation projects do not qualify. Application is by County Board resolution.
- 227 c. County Forest Administrator Grant Program (s. 28.11(5) (5m) Wis. Stats). Annual
228 grants are available to fund up to 50% of the salary and benefits of a professional
229 forester in the position of county administrator or assistant county administrator.
230 Benefits may not exceed 40% of salary. Application is by County Board resolution
231 with payment by April 15th of each year.
- 232 d. Sustainable County Forest Grants. Annual grants made for short-term projects that
233 promote sustainable forestry. Details are contained in NR47.75 of Wisconsin
234 Administrative Code.
- 235 e. County Conservation Aids (s.23.09 (12) Wis. Stats.). These funds are a 50% cost
236 sharing aid and are to be used for projects that improve fish and wildlife resources of
237 Chippewa County. See DNR Manual Code No. 8718 for detail.
- 238 f. Wildlife Habitat Development Grant (s. 23.09 (17m) Wis.Stats). This grant, funded
239 through the forestry mill tax, provides ten cents per acre, per year, for wildlife habitat
240 management. Advance funds shall be deposited in the County Wildlife Management
241 fund account. Projects must be consistent with the scope of this plan. See Public
242 Forest Lands handbook 2460.5, Chapter 220, or Wildlife Management Operations
243 handbook, Chp. 20 for complete details.
- 244 g. Snowmobile Aids (s. 23.09 (26) (25) Wis. Stats.) These are grants for approved
245 snowmobile projects, not restricted to county forestlands. See DNR Manual Code
246 No. 8719.51 and Snowmobile Aids Program Guide publication for details; also
247 Chapter NR 50 of Wisconsin Administrative Code.
- 248 h. Motorcycle Outdoor Recreation Program (MORP) per s. 23.09 (25). Consult
249 DNR publication guidelines for Motorcycle Recreation Program and Chapter
250 NR 65 of Wisconsin Administrative Codes for details.
- 251 i. All-Terrain Vehicle (ATV) Aids Program. Provides grants for the maintenance,
252 acquisition, development, and rehabilitation of trails and intensive use areas. See
253 Chapter NR 64 of the Wisconsin Administrative Code for details.
- 254 j. Acquisition and Development of Local Parks/Stewardship Funds. Provide up to 50%
255 matching grants for acquisition, development, and renovation of local parks, trails,
256 and recreation areas.
- 257 k. County Forest Road Aids. Funds are available for each designated mile of County
258 Forest road. The certification is done on a biannual basis.
259

260
261 215.2.2 Federal Funds and Programs

262 In addition to others that may be available, the following funds and programs will be used
263 where practical:

- 264 a. Land and Water Conservation Fund Act (LAWCON). This fund provides up to 50%
265 matching grants for the acquisition, development, and renovation of parks.

- 266 b. Resource Conservation and Development (Technical Services).
267 c. Pittman-Robertson fund. Provides for wildlife management/habitat improvement.
268 d. Sport Fish Restoration (Dingell-Johnson) fund. Provides financing for fish
269 management projects administered by DNR.
270 e. Small Business Administration (SBA) Tree Planting Grant Program. Provides 50%
271 cost-sharing for approved tree planting projects. Administered by the DNR.
272 f. National Recreational Trails Act (NRTA). Provides grants to develop, maintain,
273 renovate, and acquire trails for motorized, non-motorized, or combined use.
274 g. Federal Endangered Species fund. Provides cost sharing and grants for surveys,
275 monitoring, and management programs to conserve a threatened or endangered
276 species. Contact DNR Bureau of Endangered Resources for information.
277 h. Other State, federal and local grants periodically become available. Consult the
278 Directory of State and Federal Financial Assistance Programs available from DNR
279 Community Services specialist or visit the website www.dnr.state.wi.us/org/caer/cfa
280 for an up-to-date list.
281

282 215.2.3 Other Funds

283 Other potential funding sources are groups such as Ducks Unlimited, Ruffed Grouse Society,
284 Turkey Stamp Funds, Trout Unlimited, Whitetails Unlimited, local sportsman's clubs, service
285 organizations, garden clubs, youth groups, etc.

286
287 The Forest and Parks Committee will consider donations, endowments and other gifts,
288 whether real estate, equipment or cash. The county corporation counsel shall be consulted
289 to ascertain whether such gifts benefit the county and fall within all legal parameters.
290

291 215.3 INCOME FROM OPERATIONS

292 From 1946 through 1965, receipts from timber sales totaled \$79,269 dollars, which is an
293 average of \$3,963 per year. During the first 10-year management plan period (1966-1975)
294 timber sale receipts totaled \$110,594 for an average of \$11,059 per year. During the second
295 management period (1976-1985) receipts totaled \$419,952 for an average of \$41,995 per
296 year. During the third management period (1986-1995) receipts totaled - \$1,006,017 for an
297 average of \$100,602 per year. During the fourth management period (1996-2005) receipts
298 totaled \$2,397,213 for an average of \$239,721 per year.
299

300 220 COUNTY RECORDS

301 The Forest and Parks Administrator will keep concise/orderly records and accounts of revenue received,
302 expenditures incurred and accomplishments resulting from the operations of the forestry department. A
303 job description, time and expense report, and training record will be kept on each employee. Salaries,
304 authorized employee expenses, bills for supplies, equipment, and other expenditures, and all credits and
305 income are submitted to the County Administrator on invoices. All such documentation will be available
306 for review by the Forest and Parks Committee.

307 220.1 ACCOUNTS

308 All accounts and bookkeeping procedures will be handled by the Forest and Parks Administrator
309 and secretarial assistants, or as otherwise directed by the County Administrator.

310 220.1.1 State Aid Forestry Account

311 Variable acreage share loans (s. 28.11 (8)(b)(1) Wis. Stats), project loan funds (s. 28.11
312 (8)(b)(2) Wis. Stats.), and sustainable forestry grants (NR47.75 Wis. Adm. Code) that are
313 distributed by the DNR are deposited in this account. Expenditures of variable acreage share
314 funds from this account are restricted to the purchase, development, preservation, and
315 maintenance of the county forest. Expenditure of project loan funds is governed by the
316 conditions of project approval. Sustainable Forestry grants from this account must be spent
317 specific to the approved project. Revenue received from the sale of equipment purchased
318 with State Aid Account money must be deposited in the State Aid Account.

319 220.1.2 County Forest and Parks Budget Accounts

320 This fund is budgeted annually, and unused portions lapse to the general fund on January 1st,
 321 unless authorized to be carried over by the Executive Committee upon recommendation by
 322 the County Administrator..
 323

324 220.1.3 Account Numbers

Name of Account	Expenditures	Revenue
FUND: 100-00		
Co. Forest Severance Tax Due Dist.		24360
Forest Crop Severance Tax Due		24219
FUND: 100-50		
Snowmobile Trail	56442	42463-42464
ATV Trails	57112	42470
County Parks-General	57110	45911
County Parks Capital Improvements	57111	
County Forest	57110	46210
County Forest Land Purchases	57120	48301
State Aid Forest Roads	57121	42462
Wildlife Habitat Management	57330	49473
County Conservation Aids	57110	42475
Old Abe Trail	57741	45914
Trails	57115	42467
FUND: 210-50		
State Aid Forestry Fund	57120	42471
FUND: 237-50		
Quality of Life Fund (land acquisition)	57770	49100

325

326 220.2 TIMBER SALES

327 220.2.1 Active Files

- 328 Active timber sale files shall contain the following items:
- 329 a. Timber sale cutting notice and report (Form 2460-1)
 - 330 b. Timber sale narrative (Form 2460-1A)
 - 331 c. Contract and all addendum
 - 332 d. Timber sale map
 - 333 e. Ledger account of scale
 - 334 f. Timber sale inspection journal / notes
 - 335 g. Pertinent correspondence

336 220.2.2 Closed Files

- 337 Once sales have been completed and audited by DNR only the following items need to be
 338 maintained in the file as a permanent record:
- 339 a. Timber sale notice and cutting report
 - 340 b. Contract and addendum
 - 341 c. Timber sale map
 - 342 d. Pertinent correspondence

343

344

344 **225 PERSONNEL**

345 Under direction of the County Administrator, the Forest and Parks Administrator shall have
346 authorization to organize the workload of the Forest and Parks Department employees and arrange
347 for additional services from other County departments. Personnel of the forestry department will be
348 governed by the work policies as set forth by the County, their respective work policies, and collective
349 bargaining agreements.

350 225.1 FOREST AND PARKS STAFF

351 The permanent employees of the Forest and Parks Department at this time are: Forest and
352 Parks Administrator, Forest and Parks Maintenance Supervisor, Forester, Maintenance
353 Technicians (2), an Administrative Technician and a part-time Park and Dam Caretaker.
354 Additional labor is hired on a seasonal basis.

355 225.2 HIRING PERSONNEL

356 All hiring of permanent personnel will be approved through current county employment
357 policies, having been accounted for in the annual work plan and budget. Seasonal help and
358 short-term labor for special projects will be recruited and hired through current county
359 employment policies.

360 225.3 OTHER SOURCES OF LABOR

361 Federal and state manpower programs may be used on a project basis. The Forest and
362 Parks Administrator will recommend programs to be used on the forest to the Committee for
363 their approval.

364 225.4 SPECIALIZED PERSONNEL

365 Projects requiring expenditures for specialized skills and/or operation of specialized equipment
366 are handled on a contract basis by the County Administrator, if such skills and equipment are
367 not available from the county.

368 225.5 TRAINING

369 The Forest and Parks Administrator is responsible for scheduling/providing appropriate
370 training to keep staff current with safety requirements, silviculture, new technologies,
371 pesticides, BMP's, and other training to manage the County Forest. A training record will be
372 retained for each employee identifying the course name, content and date of attendance.
373

374 **230 EQUIPMENT**

375 All equipment and supplies will be coordinated by the Forest and Parks Administrator. The Forest
376 and Parks Administrator is responsible for locating equipment, considering the most economical
377 alternatives of buying, borrowing, renting, or constructing. The Forest and Parks Administrator is
378 responsible for maintaining an inventory, to be updated annually, of equipment under his/her
379 direction. Any department employee may purchase equipment and supplies when he/she has prior
380 approval from the Forest and Parks Administrator or designee. The Forest and Parks Committee will
381 review the list of all bills monthly. Public notice and/or competitive bids will be requested for
382 purchases as required per Sec. 59.52(29), Wis. Stats.
383

384 All pickups and automobiles are provided to the Forest & Parks Department from the County Vehicle
385 Fleet and are not a part of the inventory of the Forest and Parks Department.

386
387 It is projected that there will be a need to replace the end-loader, a dump truck and an ATV within the
388 15-year planning period.
389

390 230.1 FACILITIES

391 Maintenance of the facilities is assigned to the Forest and Parks Administrator and includes
392 the following:

- 393 1. Administrative office space - provided in the Chippewa County Courthouse, Room 104,
394 711 N. Bridge Street, Chippewa Falls, WI 54729.

- 395
396
397
398
399
400
401
402
403
404
405
406
407
408
409
410
411
412
413
414
415
416
417
418
419
420
421
422
423
424
425
426
427
2. Forest and Parks shop buildings - located south of Cornell on CTH "K". Two buildings shared with the County Highway Dept. One shop building is heated and is used for construction, maintenance, and repair of County Forest equipment and facilities. The other building is a cold storage building used to store vehicles and equipment used in operation of the Forest and Parks program.
 3. Forest and Parks old shop buildings – located southwest of Cornell on State Hwy. "178". There are three cold storage buildings located at the old shop, one of which can be heated if needed. These buildings are used to store supplies and equipment.
 4. *Parks within the County Forest boundary:*
Otter Lake County Park- located on 165th Avenue, Town of Colburn, has 22 well-spaced campsites with electricity on all 22 sites, 2 picnic shelters, boat launch, pit toilets, picnic tables, grills, and a pressurized pump for drinking water. In addition, there is a boat landing and a small swimming beach on Otter Lake. Otter Lake has 661 acres of surface area and is an impoundment of Otter Creek.
Round Lake Park Day Use-which has a pavilion, swimming beach, boat landing, picnic tables, changing rooms, pressurized pump for drinking water and pit toilets.
 5. *Parks outside the County Forest boundary:*
Pine Point County Park- is situated on a wooded point jutting into the 3000-acre Lake Holcombe, which is an impoundment of the Chippewa River. This 25-acre park is located 2.5 miles north of the intersection of County M and State Highway 27. There are 48 campsites all with electricity. In addition, there are boat docks available on 10 sites, a boat launch, a large swimming beach, pressurized well, a picnic shelter, grills and pit toilets.
Morris-Erickson County Park- is located on the north shore of Long Lake (1052 acres) adjacent to State Highway 40 in the Town of Sampson. This 5-acre park is one of the most popular in the county and is known for its good fishing and recreational values. There are 28 campsites available all with electricity. Other amenities include a boat launch, playground equipment, pressurized well, swimming beach, picnic shelter and pit toilets.
 6. *Special Use Areas, Waysides, Trail Heads, etc.:*
Areas include Pine Harbor Woods, the Yellow River property, the Gilberts tract, Riverview Reserve, Old Abe Trail, boat landings, Hickory Ridge Cross Country Ski Trail, River Road Cross Country Ski Trail, Hay Meadow Horse Trail, snowmobile trails, ATV trails and other scattered waysides.

428 **235 FOREST CERTIFICATION GROUP ADMINISTRATION**

429 As the certification group manager, the Department of Natural Resources will be responsible for
430 overall administration of the certification effort in both the Sustainable Forestry Initiative (SFI) and
431 Forest Stewardship Council (FSC) certification groups. The DNR County Forest Specialist will work in
432 close cooperation with the Wisconsin County Forests Association in coordinating this effort. The
433 group manager's responsibilities will include:

- 434
435 A. Record keeping for both the SFI and FSC groups
436 B. Coordinating communication with the certification auditing firms
437 C. Reporting and payment of fees
438 D. Processing new entries and departures from the groups
439 E. Internal compliance monitoring
440 F. Dispute resolution

441
442 Details on the certification group administration are maintained in the Public Forest Lands Handbook.
443
444