
APPOINTMENT OF SUCCESSOR GUARDIAN (WITHOUT A HEARING)

CHIPPEWA COUNTY
PROBATE OFFICE
711 N BRIDGE STREET
CHIPPEWA FALLS, WI 54729

HOURS:
MONDAY – FRIDAY
8:00 AM – 4:30 PM

PHONE: 715-726-7737

NOTE: This guideline is provided only as a public service and is not meant to be legal advice. The Register in Probate office cannot give legal advice; please contact an attorney if you have legal questions. This Guideline is subject to change or amendments.

A Successor Guardian is appointed by a court to replace a guardian who either has resigned, been removed or died. To petition the Court for appointment of a Successor Guardian, complete and file the following with the Register in Probate Office:

- GN – 3400 Resignation of Guardian or Conservator
- GN – 3410 Petition for Appointment of Successor Guardian (*without hearing*)
- GN – 3140 Statement of Acts by Proposed Guardian and Consent to Serve
- GN – 3420 Order for Appointment of Successor Guardian of the Person
(*without hearing*)
- GN – 3423 Order for Appointment of Successor Guardian of the Estate
(*without hearing*)
- GN – 3200 Letters of Guardianship of the Person Due to Incompetency
- GN – 3210 Letters of Guardianship of the Estate Due to incompetency

IF A GUARDIAN IS DECEASED AND A STANDBY WAS NOT APPOINTED: Complete all of the above forms except GN-3400. Instead file a certified copy of the guardian’s death certificate, along with all of the above forms, at with the Register in Probate Office.

SERVICE AND NOTICE REQUIREMENT: The appointed Successor Guardian shall complete and file Form GN-3430 with the court and provide a copy of the notice to the ward and all interested persons of the appointment not later than 10 days after the appointment, pursuant to Wis. Statutes Sec. 54.54(2). It can be found at <http://www.legis.state.wi.us/rsb/Statutes.html>.

- GN – 3430 Notice of Appointment of Successor Guardian (without hearing)
- GN – 3120 Affidavit of Service

CERTIFIED COPIES: of Letters of Guardianship are available from the Register in Probate Office. The certification fee is \$3.00, plus \$1.00 for each page copied or certified.

FORMS: guardianship forms are available on the Wisconsin Court System website at www.wicourts.gov by clicking on “Forms”, “Circuit Court”, then “Guardianship”.

ADDITIONAL RESOURCE: Information concerning guardianships and questions you may have with regard to acting in this capacity may be obtained at the Coalition of Wisconsin Aging Groups website: www.cwag.org/legal/guardian-support .