



Chippewa County Department of Public Health

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CHIPPEWA COUNTY PUBLIC HEALTH PERMIT APPLICATION

AGENTS FOR THE DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION

Completion of this form is voluntary, however to receive a permit you must complete the form. To receive a permit send the completed application and fee(s), check or money order, payable to the Chippewa County Department of Public Health. Incomplete information may delay processing your application. For complete mailing address, see attachment. **Type or Print Only**

Application is for: New Establishment Change in Ownership Other, please specify _____

Establishment Name		e-mail address
Establishment Street Address, City, State and Zip Code		Establishment Telephone ()
Legal Licensee (such as name of sole proprietor or partnership, or LLC, LLP, Inc.)		
Licensee Street Address, City, State and Zip Code		Legal Licensee Telephone ()
Name of Agent for the Corporation / Operator (if applicable)		Intended Date of Opening for Business
Name of Former Business	Name of Former Operator	

License fee schedule

Food: A raw, cooked, or processed edible substance, ice, beverage or ingredient used or intended for use or for sale in whole or in part for human consumption, or chewing gum.

Food Processing: The manufacture or preparation of food for sale through the process of canning, extracting, fermenting, distilling, pickling, freezing, baking, drying, smoking, grinding, cutting, mixing, coating, stuffing, slicing cheese/lunch meat, popping popcorn, scooping ice cream, packing, bottling or packaging or through any other treatment or preservation process.

License Denial: If a license application is denied, the applicant has the right to request a hearing concerning the denial (s.227.42, Stats.). The request must be made in writing and must be received by the Department at the central office within 10 days after the applicant receives notice of denial. License fees are not refundable if a license application is denied.

License Fees: The license fees that are paid are not prorated or transferable from one location to another or from one owner to another.

License Surcharge Fee: Applicants found to be operating without a license within one year before submitting the license application shall pay a license fee surcharge. The applicant has the right to request a hearing concerning the surcharge (s.227.42, Stats.). The request must be made in writing and must be received by the Department at the central office within 10 days after the applicant receives notice of surcharge.

Potentially Hazardous Food: Any perishable food capable of supporting rapid and progressive growth of infectious or toxicogenic microorganisms. Potentially hazardous foods include: meat, fish, poultry, dairy products (such as milk, cheese, ice cream, etc.), eggs, shellfish, etc. **Basically, any readily perishable food requiring special storage conditions, refrigeration, freezing or hot holding for food safety is a potentially hazardous food.**

Reinspection Fee: Establishments found operating in substantial noncompliance on a regular scheduled inspection, may be reinspected and charged under authority of administrative rule.

Review of Equipment and Plans: Upon request by any dairy or food establishment, the Department's Division of Food Safety may review construction plans or equipment for compliance with applicable laws before a facility is constructed or equipment is installed. The Department may charge a fee to recover its cost for this review service, regardless of whether the review is required by law (s.93.06(1w), Stats.).

Pre-Inspection: If a licensed facility changes ownership at any time during the licensing period a pre-inspection is required prior to new licensing.

Check appropriate category for each of the following section.

	Retail Food Establishment	LICENSE FEE	PRE-INSPECTION FEE	LICENSE SURCHARGE	REINSPECTION
	Food sales of at least \$1,000,000 or more and processes potentially hazardous foods.	\$950	\$250	\$100	\$495
	Food sales of at least \$25,000 but less than \$1,000,000 and processes potentially hazardous foods.	\$425	\$125	\$100	\$209
	Food sales of at least \$25,000 and is engaged in food processing, but does not process potentially hazardous foods.	\$325	\$95	\$100	\$209
	Food sales of less than \$25,000 and is engaged in food processing.	\$75	\$25	\$100	\$99
	Does not engage in food processing	\$60	\$20	\$90	\$99
	One Micro-Mart	\$44	0	\$100	\$99
	Two or more Micro-Marts	\$66	0	\$100	\$99
	Temporary Retail Inspection Fee	\$15	0	0	0

*Revised January 1, 2020