
ENSURE PROGRAM 2018

Dear Ensure Customer,

Ensure Plus is the product we have available in Vanilla, Chocolate and Strawberry. We try to always have vanilla on hand for emergency request, but it is important to place an order if you have a preference of flavor.

Cost of Ensure Plus - The cost (per case of 24 bottles) is **\$22.00** for all customers. Each case of Ensure is packed with a return envelope for your check or money order written out to "ADRC". Please use the check memo line to indicate your Ensure purchase. Your prompt payment is appreciated as we do not send monthly bills.

Monthly Ordering - Orders are due by the **15th of the month** for the following month's supply. Place your order yourself by calling **Sandy at 715- 726-7777**. You can either order on a month-to-month basis, or request an automatic monthly order (which you can end at any time).

Picking up order – You can always call the office to see if your order for the month is in, or come in the end of the first full week of the month. It is not guaranteed that you will receive a phone call to pick up.

Product not picked up by the end of the order month will be put into stock supply unless otherwise requested with a phone call. Sorry, no returns or refunds.

Thank you,
Sandy Winrich, Ensure Program Coordinator
Aging & Disability Resource Center
715-726-7777