
Chapter 22 EMERGENCY MANAGEMENT*

***Cross references:** Emergency services, ch. 26.

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On March 13, 2012, the County Board adopted ordinance revisions to codify Resolution No. 39-11, which restructured the County Board committees, boards, and commissions in anticipation of the downsizing of the County Board from 29 to 15 supervisors. Not all ordinance subsections were revised, but those subsections that had material changes will be specifically designated at the end of those subsections.

Sec. 22-1. Penalties.

No person shall obstruct, hinder or delay any member of the emergency management organization in the enforcement of any order, rule, regulation or plan issued pursuant to this chapter, or do any act forbidden by any order, rule, regulation or plan issued pursuant to the authority contained in this chapter. For a violation of any of the provisions in this chapter, a person shall forfeit not less than \$100.00 nor more than \$500.00, and in default of payment thereof, shall be imprisoned in the county jail for a period not exceeding 90 days.

(Code 1980, § 6.15) (Ord. No. 06-12, 03-12-2012)

Sec. 22-2. Policy and purpose.

To ensure that the county shall be prepared to cope with emergencies resulting from enemy action and with emergencies resulting from natural or manmade disasters, an emergency management organization shall carry out the purposes set out in Wis. Stats. ch. 323.

(Code 1980, § 6.01) (Ord. No. 06-12, 03-12-2012)

Sec. 22-3. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (1) *Emergency management* means civil defense and all those activities and measures designed or undertaken to:
 - a. Minimize effects upon the civilian population caused by enemy action.

- b. Deal with the immediate emergency conditions which could be created by such enemy action.
 - c. Effectuate emergency repairs to, or the emergency restoration of, vital public utilities and facilities destroyed or damaged by such enemy action.
- (2) *Enemy action* means any hostile action taken by a foreign power which threatens the security of the county.
- (3) *Natural or manmade disaster* means all other extraordinary misfortunes affecting the county, natural or manmade, not included in the term "enemy action."

(Code 1980, § 6.02)

Cross references: Definitions generally, § 1-3.

Sec. 22-4. County legal and law enforcement committee.

- (a) *How constituted.* The legal and law enforcement committee of the County Board as created under its rules shall act as the county emergency management committee.
- (b) *Duties of the legal and law enforcement committee.*
- (1) The legal and law enforcement committee of the County Board, serving as the county emergency management committee, shall establish policy and promulgate rules and procedures in all matters pertaining to emergency management consistent with the provisions of Wis. Stats. ch. 323.
 - (2) The legal and law enforcement committee shall define the job description for the emergency management director and other agents and employees of emergency management in consultation with the human resources department.

(Code 1980, § 6.03) (Ord. No. 06-12, 03-12-2012)

Cross references: Officers and employees, § 2-204 et seq.; County Board Statutory Committees, Commissions and Boards, § 2-83 et seq.

Sec. 22-5. Emergency management director.

- (a) *Joint director.* There is created the office of county/municipal emergency management director. The county emergency management director shall also hold the office of emergency management director of such municipalities within the county as may hereafter enact provisions parallel to this section. In addition to his duties as county emergency management director he shall have the duties and responsibilities of a municipal emergency management director as provided in Wis. Stats. § 323.15.
- (b) *Term, appointment and statutory provisions.*
- (1) *Term.* The term of the county emergency management director shall be at the pleasure of the County Board.

- (2) *Appointment.* The emergency management director shall be appointed by the County Administrator with confirmation by the County Board.
 - (3) *Statutory provision.* The provisions of Wis. Stats. § 323.25, regulating personnel selection, shall apply to the coordinator and his staff.
- (c) *Status.* The emergency management director shall be considered an employee of the county, not under civil service. The director shall be entitled to all rights, privileges and benefits of county employees and is subject to established county personnel policy and procedures.
- (d) *Municipal deputy emergency manager.*
- (1) Each municipality passing a joint action ordinance with the county may appoint a deputy emergency manager.
 - (2) The municipal deputy emergency manager will operate under the administrative direction of the county emergency manager.
 - (3) Remuneration, if any, for the deputy municipal emergency manager will be determined and paid for by the governing body of that municipality.

(Code 1980, § 6.04) (Ord. No. 06-12, 03-12-2012)

Sec. 22-6. Sharing of costs.

- (a) *Office and staff.* The County Board shall provide offices, office furniture, stenographic help and such office supplies as may be necessary to carry out the functions of the county emergency management director and the cost thereof shall be defrayed by the county.
- (b) *Major equipment and services.* Costs of equipment and services shall be borne 100 percent by the municipal government requiring such procurement with federal matching funds procured by the county/municipal management director when applicable. Federal matching fund reimbursements shall be returned to the treasurer of the municipality procuring the equipment or services.

(Code 1980, § 6.05) (Ord. No. 06-12, 03-12-2012)

Sec. 22-7. Joint action meetings.

Whenever it is deemed necessary by either the legal and law enforcement or the local emergency planning committee of a municipality participating in joint action, there will be a joint meeting of the committees to decide such matters as may arise.

(Code 1980, § 6.06) (Ord. No. 06-12, 03-12-2012)

Sec. 22-8. Duties of the emergency management director.

- (a) *Countywide duties.* The director, in his capacity as county director, subject to the control and direction of the legal and law enforcement committee and under the general supervision of the County Board shall:

- (1) Develop and promulgate emergency management plans for the county, including planning for joint action municipalities, consistent with the state plan of emergency management;
 - (2) Coordinate and assist in the development of nonjoint action municipal emergency management plans within the county, and integrate such plans with the county plan;
 - (3) Coordinate the county and joint action municipality emergency management programs;
 - (4) Coordinate countywide civil defense training programs and exercises;
 - (5) Advise the state administrator of all emergency management planning for the county and render such reports as may be required by the state administrator;
 - (6) In case of a state of emergency proclaimed by the governor, coordinate the county's and joint action municipalities' emergency management activities and coordinate the nonjoint action municipal emergency management activities within the county, subject to the coordinating authority of the state administrator; and
 - (7) Perform such other duties relating to emergency management as may be required by the County Board.
- (b) *Municipal duties.* The director in his capacity as director for a municipality participating in joint action, shall:
- (1) Coordinate the municipal emergency management organization;
 - (2) Develop, promulgate and integrate into the county plan, emergency management plans for the operating services of the municipality;
 - (3) Direct participation of the municipality in such emergency management training programs and exercises as may be required on the county level or by the state administrator;
 - (4) Coordinate the municipal emergency management training programs and exercises;
 - (5) Perform all administrative duties necessary for the rendering of reports and procurement of matching federal funds for each municipality requesting federal matching funds;
 - (6) In case of a state of emergency proclaimed by the governor, coordinate the activities of the municipal emergency management organization;
 - (7) Perform such other duties, relating to emergency management, as may be required by the municipal governing body.

(Code 1980, § 6.07) (Ord. No. 06-12, 03-12-2012)

Sec. 22-9. Utilization of existing services and facilities.

- (a) *Policy.* In the event of a disaster or state of emergency the services, equipment, supplies and facilities of county departments and agencies shall be utilized for recovery operations to the maximum extent practicable. The officers and employees of county departments and agencies shall assist Emergency Management and the Department of Administration to restore normal operations.
- (b) *Responsibility.* In order to assure that county government is capable of establishing operations to meet the needs of the citizens following a disaster, county departments shall maintain continuity-of-operation plans and mobilization plans commensurate with the duties which each department may fulfill under county emergency operations plans. Department plans may include procedures for calling in management staff, relocating critical operations and contacting hourly employees for voluntary assignments which may be outside normal work hours. Employees are not required to respond to potentially dangerous scenes or to emergency scenes which have not been stabilized if responding to these events is outside their normal job duties. The emergency management director shall assist departments in organizing and planning prior to and following an emergency. Nothing in this section shall be constructed to limit the emergency management director from immediately commencing organizational and planning programs as required by the emergency operations plan adopted by the Board of Supervisors.
- (c) *Use of highway equipment and facilities in emergencies.* To the extent necessary as determined by the highway commissioner in cooperation with the emergency management director, highway equipment and other highway facilities shall be used, in the event of a major disaster of any kind, to clear all roads for travel and assist in any way possible to furnish relief in a stricken area.
- (d) *Joint action.* Municipalities entering into joint action with the county will provide for utilization of existing services of municipal government by enactment of an ordinance parallel to this section.

(Code 1980, § 6.08) (Ord. No. 06-12, 03-12-2012; Ord. No. 02-15, 09-08-15)

Sec. 22-10. Other emergencies.

- (a) *Joint action municipalities.* In the event of the governor determining that an emergency exists growing out of natural or manmade disasters, the county emergency management director will activate and coordinate the emergency management services at the appropriate level of government affected by the emergency.
- (b) *Nonjoint action municipalities.* In the event of a natural or manmade disaster, the county coordinator shall coordinate the municipalities affected and render such assistance as is required and available from county resources.

(Code 1980, § 6.09) (Ord. No. 06-12, 03-12-2012)