

WISCONSIN TERMINATION OF DOMESTIC PARTNERSHIP CERTIFICATE APPLICATION
(for Mail or In-Person Requests)

TYPE or PRINT.

PENALTIES: Any person who willfully and knowingly makes a false application for a certificate of termination of domestic partnership shall be fined not more than \$1,000 or imprisoned not more than 90 days, or both, per s. 69.24(2), Wis. Stats. Any person who willfully and knowingly obtains a certificate of termination of domestic partnership for fraudulent purposes is guilty of a Class I felony [a fine of not more than \$10,000 or imprisonment of not more than 3 years and 6 months, or both, per s. 69.24(1), Wis. Stats.]. **A legible photocopy of the applicant's current valid photo ID must accompany all mail applications.**

I. TERMINATION OF DOMESTIC PARTNERSHIP	PARTNER A NAME (as listed on certificate of termination) - First	Middle	Last Name
	PARTNER B NAME (as listed on certificate of termination) - First	Middle	Last Name
	COUNTY (where the certificate of termination of domestic partnership was filed)	DATE OF OFFICIAL FILING OF THE CERTIFICATE OF TERMINATION (Month/Day/Year Certificate filed in Register of Deeds Office)	

II. APPLICANT INFORMATION	The information in Section II is about the person completing this application.			
	YOUR CURRENT NAME - First	Middle	Last	YOUR DAYTIME TELEPHONE NUMBER ()
	YOUR STREET ADDRESS (CANNOT be a P.O. Box address) No.	Apt.	MAIL TO ADDRESS (if different) No.	Apt.
	City, Village, or Township	State	Zip Code	City, Village, or Township State Zip Code
	TYPE OF CURRENT VALID PHOTO ID (See item 4 on page 2.)	PHOTO ID NUMBER	STATE OF ISSUANCE (Indicate country, if not issued in U.S.A.)	EXPIRATION DATE

III. APPLICANT'S RELATIONSHIP TO PERSON(S) NAMED ON THE RECORD	<p>According to Wisconsin Statute, a CERTIFIED copy of a certificate of termination of domestic partnership is only available to those with a "direct and tangible interest" (categories A – E below.) You may select to receive an uncertified copy if you just need a copy for informational purposes OR if you do not meet the criteria for categories A – E. In that case, you may check category F below. (See item 1 on page 2 for more details.)</p> <p>Check one box which indicates YOUR RELATIONSHIP to one of the PERSONS NAMED on the certificate of termination of domestic partnership.</p>		
	<p><input type="checkbox"/> A. I am one of the PERSONS NAMED on the certificate of termination of domestic partnership</p> <p><input type="checkbox"/> B. I am a member of the immediate family of one of the partners named on the certificate of termination of domestic partnership. (Only those listed below qualify as immediate family. NOTE: Grandchildren, step-parents, and step-children may only obtain certified copies as C – E.)</p> <p>CHECK ONE. <input type="checkbox"/> Parent (whose name is on one of the partner's birth document and whose parental rights have <u>not</u> been terminated) <input type="checkbox"/> Child</p> <p> <input type="checkbox"/> Current Domestic Partner (registered in the Wis. State Vital Records System) <input type="checkbox"/> Current Spouse <input type="checkbox"/> Brother / Sister <input type="checkbox"/> Grandparent</p> <p><input type="checkbox"/> C. I am the legal guardian of one of the partners named on the certificate of termination of domestic partnership. (Documentation of guardianship required)</p> <p><input type="checkbox"/> D. I am a representative authorized, in writing, by any of the aforementioned (categories A - C). (The written, NOTARIZED authorization must accompany this application. See item 1 on page 2.)</p> <p>Specify whom you represent. _____</p> <p><input type="checkbox"/> E. I can demonstrate that the information from the certificate of termination of domestic partnership is necessary for the determination or protection of a personal or property right for myself/my client/my agency. (Proof is required.)</p> <p>Specify interest. _____</p> <p><input type="checkbox"/> F. Uncertified copy (information purposes only; not valid for legal purposes) – Persons not in categories A – E above OR who do not need a copy for legal purposes. (See item 1 on page 2.)</p>		
	<p>PURPOSE FOR WHICH DOCUMENT IS REQUESTED (Specify. This information will assist us in processing your request.)</p>		

IV. FEES	FEE IS NOT REFUNDABLE IF NO RECORD IS FOUND. CANCELLATION REQUESTS ARE NOT ACCEPTED.		
	<input checked="" type="checkbox"/> Search Fee (includes one copy, if found)	\$ 20.00	<u>20.00</u>
	<input type="checkbox"/> Each additional copy of the same record, issued at the same time as the first copy	X \$ 3.00	Number of Copies
TOTAL			

Make check or money order payable to: Chippewa County Register of Deeds 711 N. Bridge St. Chippewa Falls, WI 54729
715-726-7994

Be sure to include (1) completed form, (2) acceptable identification, (3) any additional proof or authorization required, (4) self-addressed, stamped, business-size envelope, and (5) check or money order. **OUT OF STATE PERSONAL CHECKS ARE NOT ACCEPTED.**

I hereby attest that the information provided on this application is correct to the best of my knowledge and belief and that I am entitled to copies of the requested Certificate of Termination of Domestic Partnership in accordance with the categories listed above.

SIGNATURE - Applicant (Person Completing Application)	Date Signed (Month / Day / Year)
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FOR OFFICE USE ONLY

ID VERIFIED	Certificate Number	Check #	Cash	Volume	Page
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1. What is the difference between a “certified” and an “uncertified” copy of a declaration of domestic partnership?

A **certified** copy of a certificate of termination of domestic partnership issued by the State Vital Records Office will have a raised seal, will show the signature of the State Registrar, and will be printed on security paper. A certified copy may be required to enter into another domestic partnership.

State law restricts who may obtain a **certified** copy of a certificate of termination of domestic partnership. A **certified** copy can only be issued to those people with a “direct and tangible interest” (section III, categories A – E) which means the following people:

- One of the partners named on the declaration of domestic partnership (section III, category A).
- An immediate family member, defined as current domestic partner of one of the partners (Declaration of Domestic Partnership registered in the Wis. Vital Records System under Chapter 770, Wis. Stats.), current spouse, child, parent (whose name is on one of the domestic partner’s birth certificates and whose parental rights have not been terminated), brother/sister, or grandparent of a subject of the record (section III, category B).
- NOTE: Grandchildren, step-parents, and step-children can only obtain certified copies as C – E.
- The legal guardian of a partner named on the declaration of domestic partnership. Legal proof, e.g., a court order of guardianship, is required. (section III, category C).
- A person authorized in writing by one of the above. Written authorization with NOTARIZED signatures must accompany the application and the authorization must clearly state the relationship of the authorizing party to the subject of the record (section III, category D).
- A person who can demonstrate that the declaration of domestic partnership is required to determine or to protect a personal or property right (section III, category E). Proof is required.

If you do not meet one of the above criteria, you cannot receive a **certified** copy of a certificate of termination of domestic partnership.

An **uncertified** copy will contain the same information as a certified copy but it is **not** acceptable for legal purposes. (section III, category F)

2. Identification of Applicant

• Mailed Applications

A legible photocopy of the applicant’s current valid photo ID must accompany all mail applications.

- If you **come into our office** to pick up a certified or uncertified copy of a declaration of domestic partnership certificate in person, you must present TWO forms of identification.

We require one of the following:

A current valid photo ID such as:

- Wisconsin Driver’s License
- Wisconsin State Identification Card
- Passport
- Out-of State Drivers License with photo

AND one of the following:

- Government issued employee ID Badge with photo
- Check/Bank Book
- Major **signed** Credit Card or Debit Card
- Health Insurance Card
- Recent signed & dated lease
- Utility bill or traffic ticket
- Valid Wisconsin hunting or fishing license
- Signed Social Security Card
- Signed Library Card

4. How will the certificate be sent?

Declarations of domestic partnership are mailed in one of three ways:

- a self-addressed, stamped envelope provided by the applicant
- a pre-paid carrier envelope provided by the applicant (e.g., express carriers)
- first-class mail

NOTE: It is illegal to FAX declarations of domestic partnership.

**If you have questions regarding this form, please call 715-726-7994
or visit our website at www.co.chippewa.wi.us/Departments/RegisterDeeds**